



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

06 Dec 2024

DIVISION MEMORANDUM
No. 956 s.2024

SCHEDULE OF FINAL EVALUATION AND INTERVIEW FOR
SCHOOL ADMINISTRATOR POSITIONS

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
All Curriculum Implementation Division Personnel
All School Governance and Operations Division Personnel
All Office of the Schools Division Superintendent Personnel
All Elementary and Secondary Public School Heads and Principals
This Division

1. Pursuant to Division Memorandum No. 95/ s. 2024, titled "Initial Evaluation Results (IER) for School Administrator Positions," dated December 05, 2024, the field is hereby informed of the scheduled **Final Evaluation and Interview** for the following School Administrator positions:

DATE	TIME	POSITION	NO. OF QUALIFIED APPLICANTS
December 11, 2024 (Wednesday)	8:00 a.m. to 5:00 p.m.	Principal I (Elementary)	10
		Principal I (Secondary)	8
		Principal II (Elementary)	6
		Principal II (Secondary)	4
		Principal III (Elementary)	9
December 12, 2024 (Thursday)	8:00 a.m. to 5:00 p.m.	Head Teacher I (Elementary)	10
		Head Teacher I (Secondary)	12
		Head Teacher II (Elementary)	14
		Head Teacher III (Elementary)	16
		Head Teacher III (Secondary)	13
		Head Teacher V (Secondary)	1

2. Panel Interview will be conducted at the CTD Office, 2nd Floor DepEd – Schools Division Office of Cagayan de Oro.



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3. **DepEd Order No. 7, s. 2023** (Guidelines on Recruitment, Selection, and Appointment in the Department of Education) will be used as the basis for document evaluation and interview.
4. All applicants must wear appropriate attire during the interview
5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

EVALUATION POSITIONS RECRUITMENT SELECTION

DM-007-OSDS-PERSONNEL-CAA/schedule of final evaluation and interview for
school administrator positions
December 06, 2024